



INVITATION ARTSCENE FESTIVAL IN GHENT 2018

1. TARGET GROUP

- Young students (13-18 years old) performing in English (maximum 15 students per group)
- Two accompanying teachers/directors per group

Teachers are responsible for their group and should make sure that students are present during all activities, play by the rules and respect the festival timetable.

2. DATES

Arrival: Wednesday 25 April 2018 in the afternoon

Departure: Sunday 29 April 2018 after breakfast



3. FESTIVAL CONTENT

- Performances by the invited groups
- Forum discussions (time to discuss a play)
- Tour of Ghent (foreign groups are guided around Ghent by a local group)
- Workshops by professional actors / dancers
- Closing ceremony and party

4. PERFORMANCE REQUIREMENTS

- One drama piece in English (maximum duration 40 minutes)
- Required equipment (props, sound, lighting) must be kept to an absolute minimum

5. FESTIVAL VENUE

Tinnenpot Theatre • Tinnenpotstraat 21 • 9000 Gent

- All activities will take place at or nearby the Tinnenpot Theatre
- Performances take place in two different theatres: a classic room with a large square stage facing the audience and a round stage, where the audience is seated around the first half of the stage. Both have professional sound and light equipment.
- The festival coordinator has the right to allocate either of those theatres to a group but you may express your preference.

6. ACCOMMODATION

- Participants and teachers/directors are accommodated at a youth hostel in the vicinity of the theatre.
- During the festival groups will have lunch at the Tinnenpot Theatre (sandwiches) and have dinner (hot meal) at nearby restaurants. The teacher accompanying the group will inform the project coordinator about the number of vegetarians / people with special dietary requirements in the group.

7. INSURANCE

- All participants, teachers and directors must have the necessary civil liability insurance and health/travel insurance documents
- The accompanying teacher must carry these insurance documents at all times

8. FINANCIAL INFORMATION

The registration fee amounts to 180 euro per person (students, teachers/directors)

- The registration fee covers 4 nights, full board and participation in all festival activities
- Transport to and from Ghent is not included in the registration fee
- You will receive a **first invoice in December (50% of the total amount)**. Please deposit the requested amount within 8 days into our bank account: Vzw Roeland, Krijgslaan 18, 9000 Gent, Belgium. BIC code: KREDBEBB. IBAN code: BE 31 4487 5031 0155. This amount cannot be reimbursed and covers our hostel and restaurant reservation costs in case of cancellations.
- The **final invoice will be sent before 1 March 2018** (amount to be deposited into the abovementioned bank account)
- Please limit the number of accompanying teachers/directors to two people. No more than 15 students





OFFICIAL REGISTRATION ARTSCENE FESTIVAL 2018

Name school/drama group:

Address:

Phone number:

E-mail address:

ACCOMPANYING TEACHER/DIRECTOR

Name:

Phone number:

E-mail address:

ACCOMPANYING TEACHER/DIRECTOR 2 (OPTIONAL)

Name:

Phone number:

E-mail address:

TRANSPORT

Means of transport:

The abovementioned group / school registers for the 20th ARTSCENE Festival 2018:

- Arrival in Gent on Wednesday 25 April 2018 between 14:00-18:00 hours
- Departure on Sunday 29 April 2018 in the morning

The group will consist of maximum 15 students/participants and 2 accompanying teachers/directors.

The school/group will make sure that all participants have the necessary civil liability insurance and health/travel insurance documents.

The school will pay a festival registration fee of 180 euro for each person participating in the festival. This fee covers 4 nights, full board and participation in all festival activities. The first invoice will be sent in December (50% of the total amount).

Name and signature

Date (day/month/year)

Please return to Roeland before 30 September 2017

Roeland vzw
Krijgslaan 18
9000 Gent

Festival co-ordinator:
Lieve Haverbeke
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